

Agenda

Parks, Recreation and Cultural Resources Commission

Monday, September 13, 2004
Milpitas Community Center Room 7/8
457 E. Calaveras Blvd.
7:00 PM

I. Call to Order

II. Flag Salute

III. Roll Call

IV. Seating of Alternates

V. Approval of Agenda:

VI. Approval of Minutes:

VII. Citizens Forum

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Announcements and Correspondence

IX. Old Business

1. Review of the Preliminary Concept Plan for the Affordable Housing Project (Blair King, Assistant City Manager)

Background: Blair King, Assistant City Manager, will present information on this item to the Commission.

Recommendation: Review, discuss and provide input on the Concept Plan.

X. New Business

1. Youth Sports Grant Assistance (Kerrilyn Ely, Recreation Services Supervisor)

Background: On June 1, 2004, the Milpitas City Council approved and appropriated \$8,000.00 for the Youth Sports Assistance Fund for the 2004-2005-budget year. Included in the

Commission's packet for review and consideration is one (1) Individual Youth Sports Assistance request and (3) three organizational assistance requests:

One Individual Youth Sports Assistance Fund Application was received from **Martin McKeefery, requesting \$500.00** to offset the cost of competing in the Legends Cars National in Las Vegas Nevada on October 7- 9, 2004.

This application falls within the guidelines, under section, "Funding consideration will be given", page 3, item #4 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence additional expenses."

One (1) Organizational Youth Sports Assistance Fund Application was received from **Milpitas Youth Soccer Club, requesting \$ 1,000.00** to offset the cost of purchasing one set of soccer goals for their U10 division.

One (1) Organizational Youth Sports Assistance Fund Application was received from **Milpitas North Little League, requesting \$ 1,000.00** to offset the cost of purchasing scoreboards for Dixon Landing Park baseball fields.

One (1) Organizational Youth Sports Assistance Fund Application was received from **Milpitas Red Devils Youth Baseball, requesting \$ 1,000.00**. Applicant requests \$500.00 to offset the cost of purchasing one (1) pitching machine and \$500.00 to offset team members cost of competing in the Desert Classic on October 29th - 31st in Las Vegas, Nevada.

These applicants meet the eligibility for the grant process. Staff has reviewed the items requested and has found that the requested items meet the application guidelines, under the section, "Funding consideration will be given", page 2, and item #3 states; "To one time activities or capital equipment purchases designed to address a need or problem which organization cannot routinely finance" and under section, "Funding consideration will be given", page 3, item #4 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence additional expenses."

There is currently a **balance of \$7,000.00** in the 2004-2005 Youth Sports Assistance Fund.

Recommendation: Staff recommends that the PRCRC review the applications and approve the following; one individual grant in the amount of \$500.00 to Martin McKeefery and three (3) organizational requests for \$1000.00 each to Milpitas Youth Soccer Club, Milpitas League North and the Milpitas Red Devils Baseball Program, **leaving a balance of \$ 3500.00 for the remainder of the fiscal year.**

2. Family Child Care Assistance Fund (Toby Librande, Child Care Coordinator)

Background: The purpose of this fund is to increase program quality in Milpitas family child care homes. By submitting a grant request to the City, approved Milpitas family child care providers have the opportunity to purchase services and supplies which will create safer and more enriching environments for children. A family child care home is defined as a business, licensed

to provide child care services in the provider's primary residence. All family child care homes are described as small or large, depending on the number and ages of children cared for, but can serve no more than 14 children.

The City Council approved \$6000.00 for the Family Child Care Assistance Fund for FY 2004-2005. \$1050 of these funds is currently available for distribution. As of the 2002-2003 fiscal year, the City of Milpitas Family Child Care Assistance Fund Policies and Procedures allowed a yearly maximum of \$500.00 per applicant. In addition, the PRCRC and City Council approved revised Policies and Procedures that took effect July 1, 2004. Notably, applicants are now not required to have 51% of their clients be Milpitas residents. In lieu of this requirement, however, the applications have been adapted to begin collecting data regarding resident/work status of the provider's clients (see attachment **Family Child Care Assistance Fund Client Resident & Work Status**). In addition, priority funding was implemented for providers caring for children with special needs or developmental delays.

Two family child care providers submitted applications for funding assistance to be reviewed by the Parks, Recreation and Cultural Resources Commission, but were unable to attend the August meeting. The providers are requesting review of their applications at the September 13, 2004 PRCRC meeting. Each applicant meets the established criteria.

Provider Name & Date Application Received	Funding Request	Grant Years Funded	Special Needs children enrolled?	Last FY Funding Status	Grant request for what services/supplies?
Laura Cooper 6/22/04	\$500	99/00	Yes Two children	Application received last year after all the funding had been disbursed	Reimbursement for Mission College special needs course "Facilitating Inclusion in Early Childhood Programs", sensory table and supplies, manipulatives, language activities
Francisca Diaz 7/14/04	\$500	None	No	Never before funded	Outside play equipment such as a swing, slide, monkey bars, playhouse for physical and social development, tuition fees for early childhood education course, computer for the children to improve motor coordination and study skills

Additional details are available by reviewing the grant applications included in the Commission's packets.

Recommendation: Fund Laura Cooper at the full \$500 grant level. She currently cares for children with special needs or developmental delays, thus qualifies for first priority funding. Fund Francisca Diaz at the full \$500 grant level. Ms. Diaz has never received funding from the City. If approval is granted, \$50 will remain in the Child Care Assistance Fund for the remainder of the FY 2004/2005.

3. Letter from LSA Associates INC. (Dennis Carrington, Senior Planner)

Background: A letter from LSA Associates was received on August 11, 2004, which has been placed in your packet for review. This letter is in reference to North Main Street Development Projects, requesting if this Commission has any information or concerns about historical resources in the study area. The study area includes Carlo Street, North Able Street, Weller Lane, and the Union Pacific rail line.

Recommendation: Discuss the letter and forward any information and / or concerns that the Commission feels is necessary to the LSA Associates, INC.

4. City of Milpitas Ethics Code Training

Background: The Milpitas City Council requests that all City Commissioners attend one of the two-scheduled training sessions on the new Ethics Code.

Recommendation: Note receipt and file.

5. Schedule June 2005 tour and the possible cancellation of July 2005 Parks, Recreation and Cultural Resources Commission Meeting – (Bonnie Greiner)

Background: To provide accurate dates and information for the 2005 City Calendar, the Commission should determine which Saturday they would like to schedule their annual park tour and whether the Commission will hold their July 11, 2005 meeting.

Recommendation: Discuss and advise staff accordingly.

XI. Staff Reports

1. Parks Monthly Response Log

XII. Liaison Reports

1. City Council – Council Member Polanski (50th Anniversary Update)
2. Community Advisory Commission – Commissioner Ku
3. Senior Advisory Commission – Commissioner Gill
4. Planning Commission – Commissioner Tuason
5. Youth Advisory Commission - Commissioner Munzel
6. Milpitas Historical Society –
7. Arts Commission – Commissioner Krommenhock
8. Alviso Adobe Sub-committee (Commissioner Gill, McGuire, Munzel)

XIII. Future Agenda Items

XIV. Adjournment